

STATE OF HAWAII
Accounting Manual

Volume III

Part 800: Appendix - Explanations and Related Sample Reports

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SECTION 843: PAYROLL LABOR DISTRIBUTION REPORT

Purpose:

This report (Report No. PRW231) is generated primarily for the State Department of Labor and Industrial Relations. It reflects the number of employees(*) and their payroll amount by the following categories:

1. By departments
2. By islands
3. By sex

Frequency:

Generated every pay period.

Distribution:

- Copy #1 - To the State Department of Labor and Industrial Relations
- Copy #2 - To the State Department of Labor and Industrial Relations
- Copy #3 - To Central Payroll, DAGS
- Copy #4 - To Uniform Accounting and Reporting Branch, DAGS

Organization of Report:

The sequence of the report is:

1. Department code
2. Payroll number
3. Island code

(*) Note: In actuality, the computer reflects the number of active positions within a payroll rather than the number of employees.

September 1, 1973

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ITEM NO.	DATA	DATA DESCRIPTION
(1)		The code and title of the department.
(2)	PR	The last two digits of the payroll number.
(3)	TOTAL CNT	The total number of employees within a payroll number.
(4)	TOTAL AMOUNT	The total amount of payroll for a payroll number.
(5)	CNT	The distribution of TOTAL CNT (Item (3)) by islands.
(6)	AMOUNT	The distribution of TOTAL AMOUNT (Item (4)) by islands.
(7)		The totals for each department.
(8)		The male and female classification of employees within the State.
(9)		The total number of male and female employees by islands.
(10)		The total amount of payroll for male and female employees by islands.
(11)	GRAND TOTAL	The totals of all the islands by female and male classification.

September 1, 1973

EXHIBIT A: SAMPLE REPORT KEYED TO EXPLANATION OF REPORT NO. PRW231

STATE OF HAWAII PAYROLL LABOR DISTRIBUTION REPORT FOR PERIOD ENDING 05/31/72																	PAGE 2
REPORT NO. PRW231																	
① J JUDICIARY																	
② PR	③ CNT	④ TOTAL AMOUNT	⑤ HAWAII CNT	⑥ HAWAII AMOUNT	⑦ OAHU CNT	⑧ OAHU AMOUNT	⑨ MOLOKAI CNT	⑩ MOLOKAI AMOUNT	⑪ KAUAI CNT	⑫ KAUAI AMOUNT	⑬ MAUI CNT	⑭ MAUI AMOUNT	⑮ LANAI CNT	⑯ LANAI AMOUNT	⑰ NO ISLAND CNT	⑱ NO ISLAND AMOUNT	
35	186	62,946.35	9	4,115.99	157	51,035.26	3	777.45	6	2,520.15	10	4,302.25	1	195.25	0	.00	
⑦	186	62,946.35 *			157	51,035.26 *	3	777.45 *	6	2,520.15 *	10	4,302.25 *	1	195.25 *	0	.00	
			9	4,115.99 *													
K SOCIAL SERVICES																	
PR	CNT	TOTAL AMOUNT	HAWAII CNT	HAWAII AMOUNT	OAHU CNT	OAHU AMOUNT	MOLOKAI CNT	MOLOKAI AMOUNT	KAUAI CNT	KAUAI AMOUNT	MAUI CNT	MAUI AMOUNT	LANAI CNT	LANAI AMOUNT	NO ISLAND CNT	NO ISLAND AMOUNT	
02	540	183,214.96	45	16,525.98	454	152,116.04	1	337.50	20	6,798.01	20	7,437.43	0	.00	0	.00	
00	306	116,435.40	25	11,110.83	262	97,502.40	0	.00	0	.00	19	7,822.17	0	.00	0	.00	
	846	299,650.36 *			716	249,618.44 *	1	337.50 *	20	6,798.01 *	39	15,259.60 *	0	.00 *	0	.00	
			70	27,636.81 *													
N ATTORNEY GENERAL																	
PR	CNT	TOTAL AMOUNT	HAWAII CNT	HAWAII AMOUNT	OAHU CNT	OAHU AMOUNT	MOLOKAI CNT	MOLOKAI AMOUNT	KAUAI CNT	KAUAI AMOUNT	MAUI CNT	MAUI AMOUNT	LANAI CNT	LANAI AMOUNT	NO ISLAND CNT	NO ISLAND AMOUNT	
13	80	45,336.29	0	.00	80	45,336.29	0	.00	0	.00	0	.00	0	.00	0	.00	
	80	45,336.29 *			80	45,336.29 *	0	.00 *	0	.00 *	0	.00 *	0	.00 *	0	.00	
			0	.00 *			0	.00 *			0	.00 *			0	.00	
FINAL TOTAL																	
⑧	⑨	⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	⑱	⑲	⑳	㉑	㉒	㉓	㉔	
FEMALE	153	49,394.18	2486	864,143.40	3	823.83	71	21,337.57	92	29,167.68	2	315.25	285	13,058.68			
MALE	180	78,536.55	2261	1058,935.22	7	3,640.12	44	18,525.68	87	38,138.93	2	801.45	157	8,500.98			
TOTAL	333	127,930.73 *	4747	1923,078.62 *	10	4,463.95 *	115	39,863.25 *	179	67,306.61 *	4	1,116.70 *	442	21,559.66			
GRAND TOTAL																	
STATEWIDE																	
FEMALE	3092	\$978,750.59															
MALE	2738	\$1,207,078.93															
TOTAL	5830	\$2,185,829.52															